

Developing, implementing, and disseminating an adaptive clinical reasoning curriculum for healthcare students and educators



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D6.3 Monitoring of the working process

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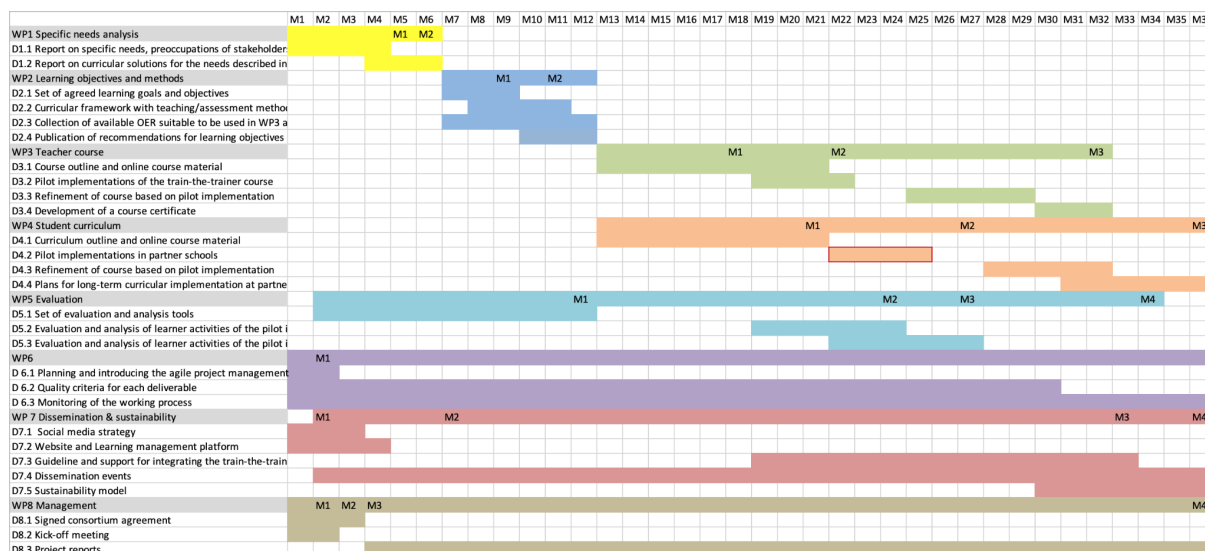
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Overview

Deliverable D8.3 runs throughout and will include a yearly progress report of the project and its activities and is aligned with the continuous reporting in D6.3. Each report contains a summary of achieved outcomes of the last 12 months.

All results achieved in year 1 are published on the [DID-ACT website](#) and also described in more detail in the [D6.3 report for M12](#). The Gantt chart shows an overview about the project activities:



Gantt chart of the work packages and deliverables of the project.

Report M12

Completed Work Packages:

In year 1 of the project we completed WP 1 and 2 with their deliverables. The deliverables were published on the project website and the progress is described and published in more detail in [D6.3](#).

Completed Deliverables:

In year 1 we completed and published the following deliverables summarized in the table below. More details can be found in the [D6.3 report](#).

Deliverable	Title	Start Date	Due Date
D5.1	Set of evaluation tools	M2	M12
D6.1	Planning of agile project management	M1	M2
D7.1	Social media strategy based on social	M1	M3

	network analysis		
D7.2	Website and learning management platform	M1	M4
D8.1	Signed consortium agreement	M1	M3
D8.2	Kick-off meeting	M1	M2

Ongoing Deliverables

In year 1 the following deliverables have been started and are still continuing. More details on the current progress of these deliverables can be found in the [D6.3 report](#).

Deliverable	Title	Start Date	Due Date
D6.2	Quality criteria for each deliverable	M1	M30
D6.3	Monitoring of the working process	M1	M36
D7.4	Dissemination Events	M2	M36
D8.3	Project reports	M4	M36

Other activities

Recruiting of new staff and team members

All partners recruited new staff and team members, so that our team description published on the website has grown substantially from 11 participants at the kick-off meeting to 29. As promised in the grant proposal UAU as coordinating partner hired an experienced project manager in May 2020.

Project Management activities

- As an important part of the project management we are closely **monitoring all activities** reported as monthly timesheets, which are delivered by all partners and approved by the UAU project manager. In close collaboration with the WP6 lead (Instruct) the project progress is monitored in Trello and if needed discussed with all partners.
- Bi-weekly online **meetings** take place to discuss news from ongoing deliverables and plan new activities. A second face-to-face meeting had to be cancelled due to the travel restrictions caused by the Corona pandemic. Weekly internal coordination meetings take place in Augsburg to discuss completed, ongoing, and upcoming tasks.

- In February 2020 the project coordinator participated in the **kick-off meeting** for the funded Knowledge Alliances in Brussels, Belgium. During this one-day event project management aspects were discussed and coordinators introduced their projects.

Planning of WP3 and 4

Towards the end of year 1 the project consortium started the planning for WP3 and 4 in which we will develop the train-the-trainer course and the student curriculum on clinical reasoning. The planning included several preparatory meetings between the WP3 and 4 leads to discuss a joint process and prepare the kick-off meeting of these work packages at the beginning of January 2021.